

Taipei Medical University
Graduate Institute of Data Science
Procedures for Setting Up the
Curriculum Committee

Created and resolved by the College Affairs Meeting of College of Management on December 25, 2015

Filed for record with the Academic Affairs Meeting on May 17, 2016

Filed for record with the Academic Affairs Meeting on September 21, 2017

- Article 1 In order to coordinate the planning and review of the curriculum of the Graduate Institute of Data Science (hereinafter referred to as the "Institute"), the Taipei Medical University Graduate Institute of Data Science Procedures for Setting Up Curriculum Committee (hereinafter referred to as the "Procedures") are created pursuant to Article 2 of the University's Procedures for Setting Up Curriculum Committee.
- Article 2 The Institute's curriculum committee (hereinafter referred to as the "Committee") is responsible for:
1. Reviewing the names and credit numbers of mandatory and elective courses based on the Institute's development direction and various feedback.
 2. Reviewing whether or not the new/revised courses are coherent with the Institute's development direction, reflection of core abilities, the relevance with other courses and availability of instructors' specialty.
 3. Other matters related to curriculum planning.
- Article 3 The Committee shall have five to seven members. The Chairman should be the chairperson. The members may be selected from teacher representative, student representative, alumni, academic or industrial representatives. Each member should be hired by the Chairman and serve for two years, and for consecutive terms if re-elected.
- Article 4 The Committee is based on the council-system. The resolution shall be subject to the consent of a majority of the members representing

the majority of the Committee present at the meeting.

Article 5 The chairperson should call the Committee meeting at least once per academic year or the extraordinary meeting when necessary.

Article 6 The revision of the curriculum of the Institute shall be submitted to the Committee before the academic year starts and implemented in the next academic year after the review of the Committee and subject to the approval of the College and University curriculum committees and the Academic Affairs meeting.

Article 7 These Procedures and any amendments thereof should be implemented upon the resolution of the Institute and College affairs meetings, review of the University Curriculum Committee and after being filed with the Office of Academic Affairs for the record.